

Highspire Borough Council Minutes

January 17, 2017

Council President Sutch called the Highspire Borough Council meeting to order at 7:03 p.m. The prayer was offered by Member Hoch then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:	A. Kay Sutch	Michael Anderson
	Carolee Roman	Tyler Thatcher
	Marie Hoch	Georgann Thompson
	Dorothy Matesevac	
Mayor:	Brenda Hoerner	
Borough Manager:	John McHale	
Assistant Borough Secretary:	Deanna Proctor	
Code Enforcement Officer:	Terence Watts	
Public Works Superintendent:	Randy Kreider	
Sewer Authority Chairman:	Von Hess	
Borough Solicitor:	Brian Carter	
Borough Engineer:	Robert Lauriello	
Junior Council Member:	Kaia Alexis Scott	

President Sutch welcomed Mayor Brenda Hoerner who was sworn in on January 12, 2017 as the new Mayor.

Minutes

President Sutch presented the meeting minutes from the December 20, 2016 and January 10, 2017 Council meetings and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Anderson and seconded by Member Thatcher. Motion approved unanimously.

Financial Reports

President Sutch presented the Treasurer's Report and Financial Statements for the month of December 2016 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Thompson and seconded by Member Matesevac. Motion approved unanimously.

Mayor's Report

Mayor Hoerner thanked everyone and noted that she swore in the Fire Police on January 16, 2017.

A presentation was given by Patrolman Jeffrey LeVan. Patrolman LeVan presented Justin L. Snyder and Terri L. Porter with an Outstanding Citizenship Award for their help during a police investigation which lead to several arrests.

Mayor Hoerner swore in two members of the Fire Department, Brian Seace, Fire Chief and Sam Rittner, President.

Police Department Report

President Sutch presented the Police Department Report for the month of December and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Fire Department Reports

President Sutch presented the Fire Department Reports for the month of December and asked if there were any questions regarding it. Hearing none, a motion to accept the reports was made by Member Anderson and seconded by Member Roman. Motion approved unanimously.

Brian Seace, Fire Chief, noted that the fire company has a Roast Beef Dinner scheduled for February 12, 2017.

South Central Emergency Medical Services Report

President Sutch presented the South Central Emergency Medical Services Report for the month of December and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Citizen's Comments

None

Correspondence

A meeting of the Dauphin-Lebanon County Borough's Association to be held on Tuesday, January 31, 2017, at the City Line Diner, 3302 Derry Street, Harrisburg, PA 17111. RSVP by January 27, 2017. Dottie Matesevac and Georgann Thompson noted that they would like to attend.

A letter from the Dauphin County Tax Claim Bureau announcing that the County Commissioners have again agreed to a 30-Day grace period for unpaid 2016 Real Property Taxes.

A letter from Waggoner, Frutiger & Daub, notifying the Borough that they are merging with Boyer & Ritter.

Statement of Financial Interest to be completed and returned no later than the February meeting of the Highspire Borough Council.

A letter from Jerry Beaver announcing training for Emergency Workers conducted by TMI, to be held at the Lancaster County Public Safety Center on Saturday, February 4, 2017. Please RSVP by January 27, 2017, to the number provided in the information, if you plan to attend.

PSAB Annual Conference to be held at the Hershey Lodge on May 7 – 10, 2017.

Harrisburg Area Transportation Study Meetings for February, Technical Committee, Friday, February 10, 2017 at 9:00 a.m./Coordinating Committee, Friday, February 24, 2017 at 9:00 a.m.

Committee Reports

Public Facilities – Member Matesevac noted that the spikes could be removed from the planters.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch noted that she attended the Events Committee meeting Thursday, January 12, 2017. She noted that the Committee discussed upcoming events for the year and working on the playground. Mayor Hoerner asked for a copy of the upcoming events.

Finance/Administration – Member Thatcher had nothing to report.

Personnel – Member Roman had nothing to report.

Community Development – Member Hoch reported on the COG Reorganization Dinner meeting.

Public Safety Committee – Member Anderson noted that he attended the Fire Company Board of Directors meeting on January 16, 2017. He thanked everyone who participated in the New Year's Eve Celebration.

Junior Council Member – Junior Council Member Scott had nothing to report.

Staff Activity Reports

Manager McHale noted that Laurie Werner requested a refund for an overpayment to her sewer bill for 106 Vine Street. Manager McHale noted that Bob Givler with the Royalton Borough emailed a quote for the speed sign. He noted that the Borough would share the expense and the sign.

Code Enforcement Officer, Terence Watts, noted the EOC training and the dates available for the training. Members agreed that the training will be held on March 15, 2017 at 6:00 p.m. Mr. Watts also discussed the TMI Training that will be held in Lancaster.

Randy Kreider, Public Works Superintendent, asked for a copy of the Events Committee calendar. Superintendent Kreider noted that the new back hoe loader has arrived.

Von Hess, Sewer Authority Chairman, noted that a pre-bid conference was held last week and work will start for the Lumber Street Sanitary Sewer Line Replacement project. He noted that the project should be completed by early summer.

President Sutch presented the Staff Activity Reports for the month of December 2016 and asked for a motion to accept them. Motion moved by Member Matesevac seconded by Member Anderson. Motion approved unanimously.

Solicitor's Report

Solicitor Carter noted that last week he circulated a draft ordinance to dedicate the Stormwater Facilities to the Authority. He stated that he received comments from Kent Patterson and noted that the ordinance should be ready for approval to advertise at the next Council meeting. He also mentioned that he circulated a draft of the Stormwater Lease Agreement to John McHale, Robert Lauriello, Randy Kreider, Von Hess and Kent Patterson. Solicitor Carter noted that he is reviewing the Noise Enforcement ordinance for bars, which is coming up for renewal. Solicitor Carter requested an Executive Session.

Engineer's Report

Robert Lauriello, Borough Engineer, had nothing to report.

Old Business

None

New Business

Motion moved by Member Thatcher, seconded by Member Roman to approve the January 2017 Tax Deletions List submitted by John Hoch, Tax Collector. Motion approved unanimously.

Motion moved by Member Thompson, seconded by Member Roman to approve the January 2017 Tax Exonerations List submitted by John Hoch, Tax Collector. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Thatcher to approve Resolution 2-2017 setting the employee contributions to the Non-uniformed Employee Pension Plan for the 2017 plan year. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Matesevac to approve Resolution 3-2017 setting employee contributions to the Police Pension Plan for the 2017 plan year. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Roman to approve Resolution 4-2017 appointing Chris Jowers the Deputy Chief of the Highspire Fire Department. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Anderson to authorize staff to open a PLGIT account to receive checks from employee payroll deductions to help offset the cost of health care. Motion approved unanimously.

Motion moved by Member Thompson, seconded by Member Thatcher to direct staff to release the January 2017 contribution to the Highspire Fire Department as indicated in the 2017 General Fund Budget. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Roman to authorize a refund request for sewer in the amount of \$817.64 from Lauri Werner, owner of 106 Vine Street, Highspire, PA for a refund of an over payment of her sewer bill, paid \$976.61, due \$158.97. Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Roman to approve payroll and bills. Motion approved unanimously.

Executive Session: 7:37 p.m.

Reconvene: 8:43 p.m.

With no other action to be taken, President Sutch asked for a motion to adjourn the meeting. Motion moved by Member Anderson, seconded by Member Roman to adjourn the meeting at 8:44 p.m.

Respectfully submitted,



Deanna Proctor
Assistant Borough Secretary