

Highspire Borough Council Minutes

February 21, 2017

Council President Sutch called the Highspire Borough Council meeting to order at 7:03 p.m. The prayer was offered by Mayor Hoerner then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:	A. Kay Sutch	Michael Anderson
	Carolee Roman	Tyler Thatcher
	Marie Hoch	Georgann Thompson
	Dorothy Matesevac	
Mayor:	Brenda Hoerner	
Borough Manager:	John McHale	
Assistant Borough Secretary:	Deanna Proctor	
Code Enforcement Officer:	Terence Watts	
Public Works Superintendent:	Randy Kreider	
Sewer Authority Chairman:	Von Hess	
Borough Solicitor:	Brian Carter	
Borough Engineer:	Robert Lauriello	
Junior Council Member:	Kaia Alexis Scott	

Mayor Hoerner presented the awards to the 2016 Holiday Home Decorating Contest winners and thanked everyone who participated.

Minutes

President Sutch presented the meeting minutes from the January 17, 2017 and February 14, 2017 Council meetings and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Matesevac and seconded by Member Anderson. Motion approved unanimously.

Financial Reports

President Sutch presented the Treasurer's Report and Financial Statements for the month of January 2017 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Matesevac and seconded by Member Roman. Motion approved unanimously.

Mayor's Report

Mayor Hoerner swore in Frank Egresitz Jr., Chief 55-2 and Chairman of the Board for the Citizens Fire Company, and Kenneth Becker with the Civil Service Commission.

Mayor Hoerner noted that she attended the following meetings and events: 1/19 Steelton-Highspire School Board Meeting; 1/25 Swore in Andrew Johnson with the Highspire Police Department; 1/26 Highspire Fire Company meeting; 1/31 Dauphin-Lebanon Borough's Association meeting; 2/04 TMI EMA Training in Lancaster; and 2/16 Steelton-Highspire School Board Meeting.

Police Department Report

President Sutch presented the Police Department Report for the month of January and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Fire Department Reports

President Sutch presented the Fire Department Reports for the month of January and asked if there were any questions regarding it. Hearing none, a motion to accept the reports was made by Member Anderson and seconded by Member Thatcher. Motion approved unanimously.

Frank Egresitz, Chief 55-2, noted that the fire company has a Roast Beef Dinner scheduled for March 12, 2017 from 11:00 a.m. – 1:00 p.m. or until sold out.

South Central Emergency Medical Services Report

President Sutch presented the South Central Emergency Medical Services Report for the month of January and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Citizen's Comments

None

Correspondence

PSAB Annual Conference to be held at the Hershey Lodge on May 7 – 10, 2017.

Reminder – Statement of Financial Interest – to be completed and returned no later than the February meeting of the Highspire Borough Council.

A letter from Jerry Feaser, Director, Dauphin County Bureau of Registration and Elections, listing the election dates for 2017, Primary – Tuesday, May 16, 2017 and Municipal Election – Tuesday, November 7, 2017.

A sympathy card was received from the Royalton Borough.

Committee Reports

Public Facilities – Member Matesevac noted that the tree that fell down on Market Street, damaging a bench, has been removed. She noted that the surrounding trees may be removed to prevent any other damage. Member Matesevac noted that she will be attending the HATS meeting on February 24, 2017 concerning the intersection at Eisenhower Boulevard and Second Street and to discuss the issues with the low sewer drains along Second Street.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch noted that the next Events Committee meeting will be held on March 9, 2017 at 6:30 p.m. She also noted that the Committee is selling apple dumplings during the month of March.

Finance/Administration – Member Thatcher noted that he attended the Dauphin-Lebanon Borough's Association meeting on January 31, 2017 and he also attended the TMI Training in Lancaster on February 4, 2017.

Personnel – Member Roman noted that she attended the Dauphin-Lebanon Borough's Association meeting on January 31, 2017 and she also attended the TMI Training in Lancaster on February 4, 2017.

Community Development – Member Hoch had nothing to report.

Public Safety Committee – Member Anderson thanked the road crew for patching the potholes in the borough. He noted that he attended the following meetings: 1/31 Dauphin-Lebanon Borough's Association meeting; 2/4 TMI Training; 2/16 Highspire Fire Company meeting; 2/20 Highspire Fire Company Board meeting. Member Anderson noted that the sign at the Highspire Fire Department was hit by a car and they are in the process of getting bids to replace the sign. Member Anderson reminded members that on March 15, 2017 training will be held at the borough for the TMI Drill.

Junior Council Member – Junior Council Member Scott had nothing to report.

Staff Activity Reports

Manager McHale noted that after a discussion with Member Hoch and reviewing the ordinance regarding the Per Capita Tax, residents 75 years or older are exempt from paying the Per Capita Tax. He noted that Keystone Collections Group was notified and will work on making corrections.

Code Enforcement Officer, Terence Watts, thanked Council for their support in attending the TMI training. Mr. Watts noted that he attended the Cap COG meeting on February 20, 2017 and the following topics were discussed: consolidation bids for trash hauling; a speaker is scheduled to attend a meeting to discuss the prevailing wage, and a discussion on the Right-to-Know law. He noted that the COG plans to have the person that wrote the Right-to-Know Law speak at one of their future meetings.

Randy Kreider, Public Works Superintendent, noted that street sweeping is scheduled to start the week of May 15, 2017.

Von Hess, Sewer Authority Chairman, noted that bids were received for the Lumber Street Sewer Replacement Project and RETTEW vetted the lowest bidder at the Authority meeting on Thursday, February 16, 2017. He noted that a notice of intent to award was issued and the contractor/developer has 20 days to post funds related to the project. Construction will begin in May and should be completed by the end of summer. Chairman Hess noted that there may be a slight disruption of traffic on Lumber Street for a short period of time but there shouldn't be any issues.

Member Anderson asked about the weeds along the street/curbs and asked if the weeds could be eliminated by spraying them. Randy Kreider noted that this could be done but it is expensive. Discussion followed.

President Sutch presented the Staff Activity Reports for the month of January 2017 and asked for a motion to accept them. Motion moved by Member Roman seconded by Member Thatcher. Motion approved unanimously.

Solicitor's Report

Solicitor Carter noted that he spoke to Kent Patterson on February 21, 2017 regarding the leasing of the Stormwater System and noted that Mr. Patterson would like to review the ordinance again. He noted that Mr. Patterson should get it back to him within the next couple of weeks.

Member Anderson asked if there was any update on the school. Solicitor Carter noted that he filed a petition on Friday, February 17, 2017 and the petition was accepted on February 21, 2017. He noted that the petition was mailed by certified mail and should be served on Wednesday or Thursday and once served; the Department of Education will have 30 days to respond.

Engineer's Report

Robert Lauriello, Borough Engineer, had nothing to report.

Old Business

None

New Business

Motion moved by Member Anderson, seconded by Member Roman to approve Council Resolution 5-2017, adopting the Dauphin County Emergency Operations Plan. This Plan was approved by the Dauphin County Commissioners on January 11, 2017. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Hoch to approve the joint purchase of a speed timing sign and equipment with Royaltown Borough at an approximate total cost of \$5,968.00, to be split 50/50, paid out of Capital Reserve subject to the Solicitor's approval of the contract. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Hoch to approve the report submitted by the National Recovery Agency containing the 2004 delinquent tax names/accounts for which they have suspended collection actions. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Anderson to authorize RETTEW to proceed with the Stormwater Fee Study, based on the updated proposal dated February 3, 2017, of \$18,500, as included in the Stormwater Management Budget.

Motion moved by Member Matesevac, seconded by Member Roman to direct staff to release the February 2017 contribution to the Highspire Fire Department as indicated in the 2017 General Fund Budget. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Thatcher to approve payroll and bills. Motion approved unanimously.

John McHale noted that on February 15, 2017 he did a wire transfer to pay the bond payments so the bonds would be paid on time.

With no other action to be taken, President Sutch asked for a motion to adjourn the meeting. Motion moved by Member Anderson, seconded by Member Roman to adjourn the meeting at 7:45 p.m.

Respectfully submitted,



Deanna Proctor
Assistant Borough Secretary