

Highspire Borough Council Minutes

April 18, 2018

Council President Sutch called the Highspire Borough Council meeting to order at 7:02 p.m. The prayer was offered by Member Matesevac then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:	A. Kay Sutch	Michael Anderson
	Carolee Roman	Tyler Thatcher
	Marie Hoch	Georgann Thompson
	Dorothy Matesevac	

Mayor:	Brenda Hoerner
Borough Manager:	John McHale
Assistant Borough Secretary:	Deanna Proctor
Code Enforcement Officer:	Terence Watts
Public Works Superintendent:	Randy Kreider
Sewer Authority Chairman:	Von Hess
MS4 Coordinator:	Cody Lyons
Borough Solicitor:	Brian Carter
Borough Engineer:	Rob Lauriello
Junior Council Member:	Kaia Alexis Scott

Dr. Dominique with the Keystone Compassionate Dispensary discussed his group's plans to open a cannabis dispensary to sell medical marijuana in Highspire. Dr. Dominique noted that his group had applied in round one for a Medical Marijuana Dispensary Permit but they were not selected to open a dispensary. He noted that his group is applying again this year and asked council for their support and for a needs assessment so they can work with the Borough to help the community. Discussion followed.

A motion was made by Member Anderson, seconded by Member Roman for Borough Council to give their support to the Keystone Compassionate Dispensary to open a medical marijuana dispensary in Highspire and for a needs assessment for their application submission. Member Matesevac opposed the motion. Motion approved.

Minutes

President Sutch presented the meeting minutes from the March 20, 2018 Council meeting and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Thatcher and seconded by Member Hoch. Motion approved unanimously.

Financial Reports

President Sutch presented the Treasurer's Report and Financial Statements for the month of March 2018 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Matesevac and seconded by Member Roman. Motion approved unanimously.

Mayor's Report

Mayor Hoerner noted that she attended the following meetings and events: 3/29 attended Penn State Local & Municipal Government Forum at the Medical Center and 4/17 Dauphin County Commissioners State of the County Address. She noted that she has been reading every other Monday with Ms. Esposito's 3rd grade class and she is continuing to mentor 7th and 8th graders and tutoring them in math. She noted that she reached out to the high school guidance counselor to start the search for a new junior council person for the next school year. Mayor Hoerner noted the following upcoming events: Arbor Day, April 29, 2018, Memorial Day, May 28, 2018 and on April 28, 2018 PUREHope Coffeehouse celebrates 10 years at St. Peter's Lutheran Church. Mayor Hoerner stated that on May 5th she will be joining the Harrisburg Men and Women's Rugby teams as they sweep the sidewalks in preparation of street sweeping the week of May 14th. She also discussed citizen's concerns.

Police Department Report

President Sutch presented the Police Department Report for the month of March 2018 and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Fire Department Reports

Frank Egresitz, Fire Chief, noted that the Fire Department had a basic engine operations training on Saturday, April 14, 2018. He also noted that the department will hold a chicken BBQ on Saturday, April 28, 2018. Manager McHale asked when the Friendly's fundraiser will be held. Chief Egresitz noted that the fundraiser will be held on April 24, 2018.

President Sutch presented the Fire Chief's Report and Treasurer's report for the month of March 2018 and asked if there were any questions regarding it. Hearing none, a motion to accept the report was made by Member Roman and seconded by Member Anderson. Motion approved unanimously.

South Central Emergency Medical Services Report

President Sutch presented the South Central Emergency Medical Services Report for the month of March and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Citizen's Comments

None

Correspondence

A meeting of the Dauphin-Lebanon County Borough's Association to be held on Tuesday, April 24, 2108, at the Perkins Family Restaurant, 7833 Linglestown Road, Harrisburg, PA 17112. RSVP by April 20, 2018.

Committee Reports

Public Facilities – Member Matesevac noted that the planters have not been started due to the weather and will work on them in the middle of May. She also noted that she will be attending a HATS meeting next week to reinforce the repaving of Rt. 230 through Highspire. Member Matesevac asked that if any Council Member sees any properties that need work to please inform Terry Watts, Codes & Zoning Officer, or herself. President Sutch asked if the Public Facilities Committee would be willing to purchase a piece of playground equipment and the Events Committee would purchase a piece of equipment also. Member Matesevac stated that she would meet with her Committee for a recommendation.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch noted that the Committee has been busy with various events and the next event will be bingo on May 6, 2018.

Finance/Administration – Member Thatcher had nothing to report.

Personnel – Member Roman had nothing to report.

Community Development – Member Hoch noted that they have a Citizen and Business of the Year selected. She stated that the awards will be given out in May and June.

Public Safety Committee – Member Anderson noted that he attended the Fire Department Company meeting on April 2, 2018. He also noted that he met with Plymovent on April 11, 2018 to discuss having an exhaust system installed in the fire department. Member Anderson noted that he attended the Dauphin County Commissioners State of the County Address on April 17, 2018.

Junior Council Member – Junior Council Member Scott had nothing to report.

Staff Activity Reports

Manager McHale noted that Gerald Feaser, Director of Dauphin County Office of Elections, has been in contact with President Sutch to discuss combining the two (2) voting precincts in Highspire to one (1) precinct. President Sutch noted that the precinct would be located at the fire house only. She stated that the election bureau is having problems getting people to volunteer to work the poles. President Sutch noted that Mr. Feaser wants Councils' approval to move forward with this. Motion moved by Member Matesevac, seconded by Member Anderson for approval to combine the two (2) voting precincts in Highspire to one (1) located at the fire house . Motion approved unanimously.

Manager McHale stated that there is an updated version of the Civil Service Rules in Councils' packet. He stated that Solicitor Carter reviewed the rules and that the Civil Service Commission met and approved Solicitor Carter's changes. Manager McHale noted that there is a motion to approve Borough Council Resolution #8-2018 updating the rules and regulations of the Borough Civil Service Commission on tonight's agenda under New Business, item c.

Manager McHale stated that testing for the Sergeants position will begin and he needs an oral interview board. He asked if Von Hess would sit on the board. He also mentioned that the PSAB Conference will be held in Hershey in June and asked members to let him know if anyone is interested in attending.

Manager McHale noted that there is a memo in Councils' packet regarding two (2) grant applications. He stated that Mr. Lauriello will discuss the grants with his engineer's report. He reminded members that the May council meeting will be held on Wednesday, May 16, 2018 due to the elections on Tuesday, May 15, 2018.

Terence Watts, Code Enforcement Officer, had nothing to report. Manager McHale noted that COG did a resolution in support of the redistricting the gerrymandering. He noted that a copy is in Councils' packet for review.

Randy Kreider, Public Works Superintendent, discussed the positive impact of having an MS4 Coordinator in the Borough has had on the contractors that work in the Borough.

Cody Lyons, MS4 Coordinator, noted that the Highway Department is working on painting the picnic tables at Memorial Park.

Von Hess, Sewer Authority Chairman, had nothing to report.

President Sutch presented the Staff Activity Reports for the month of March 2018 and asked for a motion to accept them. Motion moved by Member Roman seconded by Member Thatcher. Motion approved unanimously.

Solicitor's Report

Solicitor Carter noted that on April 12, 2018 he attended the appeal hearing on the tax assessment for the Foundation for Elder Care held at the Commonwealth Court and he is waiting on the decision; which could take a few months.

Engineer's Report

Rob Lauriello, Borough Engineer, discussed the Flood Mitigation Feasibility Study. He noted that the Borough applied for the CFA grant through DCED; however the CFA grant did not get approved. He stated that a new application is open and will close at the end of the May and feels that if the Borough would like to reapply for the grant, now would be the time to start the process. He noted that letters of support are not enough and will require an active support from local legislators. He noted that Council will need to gain support locally and have the county and state representatives contact CFA and provide their support actively. Mr. Lauriello stated that the amount requested for the CFA application was \$185,300 and \$32,700 was requested for the CDBG grant, the award announcement for this application will be made in May 2018. Member Hoch's concern was that even if the Borough is awarded the grant for the feasibility study, who will pay to maintain the pumps if installed. Mr. Lauriello noted that this is just a feasibility study to see if it would be feasible to install the pumps. Discussion followed.

Motion moved by Member Thatcher, seconded by Member Matesevac to authorize RETTEW to move forward with a reapplication to apply for the Flood Mitigation Feasibility Study grant through CFA. Motion approved unanimously.

Mr. Lauriello noted that Sunoco was fined by the Department of Environmental Protection in the amount of \$12.6 million dollars for environmental impacts while working on the mariner pipeline. He stated that the money is being made available as grant money and part of the eligibility is for MS4 projects. He stated that the Streambank Rehabilitation Project on Burd Run fits into the criteria for the grant application. He noted that the application window begins May 7, 2018 and ends June 20, 2018. Mr. Lauriello recommended to Council that RETTEW have approval to see what the requirements are, what is involved in the application process and the cost to the Borough and to see whether or not the borough would like to apply for the grant.

Motion moved by Member Anderson, seconded by Member Thompson to authorize RETTEW to check on the requirements, the application process and the cost to apply for the Sunoco grant for the Streambank Rehabilitation Project. Motion approved unanimously.

Old Business

None

New Business

Motion moved by Member Anderson, seconded by Member Hoch to approve Borough Council Resolution #7-2018, appointing John McHale as the borough's voting delegate to the 2018 PSAB Annual Conference, to be held at the Hershey Lodge, June 10 – 13, 2018. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Thatcher to authorize a conditional offer of employment be made to Andrew Johnson, after review and approval of the solicitor, to fill the open position of police officer created upon the retirement of Mark Stonbraker. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Matesevac to approve Borough Council Resolution #8-2018 updating the rules and regulations of the Borough Civil Service Commission and deleting the existing rules and regulations. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Anderson to approve Borough Council Resolution #9-2018, revising and updating the schedule of fees for the Borough and Office of Code Enforcement. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Thompson to approve a request from the Fire Chief of the Highspire Fire Department to update the Company Box System for response to fire, EMS and other emergencies. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Thatcher to approve Borough Council Resolution #10-2018, reducing John Skarupsky, at his request, to an alternate member of the Zoning Hearing Board and appointing Thomas Otzel to complete the term of office previously held by John Skarupsky, both terms of office will expire by limitation on December 31, 2019. Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Roman to direct staff to release the April 2018 contribution to the Highspire Fire Department as indicated in the 2018 General Fund Budget. Amount to be paid to the Company \$1,500.00, and \$500.00 retained to cover the cost of Grant development expenses. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Thompson to approve payroll and bills for March 2018. Motion approved unanimously.

Mayor Hoerner swore in Thomas Otzel as a member of the Zoning Hearing Board.

With no other action to be taken, President Sutch asked for a motion to adjourn the meeting. Motion moved by Member Anderson, seconded by Member Thompson to adjourn the meeting at 8:27 p.m.

Respectfully submitted,



Deanna Proctor
Assistant Borough Secretary