

## Highspire Borough Council Minutes

June 20, 2017

Council President Sutch called the Highspire Borough Council meeting to order at 7:06 p.m. The prayer was offered by Member Thatcher then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:	A. Kay Sutch	Michael Anderson
	Carolee Roman	Tyler Thatcher
	Marie Hoch	Georgann Thompson
	Dorothy Matesevac	

Mayor:	Brenda Hoerner
Borough Manager:	John McHale
Assistant Borough Secretary:	Deanna Proctor
Code Enforcement Officer:	Terence Watts
Public Works Superintendent:	Randy Kreider
Sewer Authority Chairman:	Von Hess
Borough Solicitor:	Brian Carter
Borough Engineer:	Rob Lauriello
Junior Council Member:	Kaia Alexis Scott

Mayor Hoerner presented the 2017 Business of the Year award to Johnathan Shuey with Dempsey Uniform & Linen Supply.

### **Minutes**

President Sutch presented the meeting minutes from the May 17, 2017 Council meeting and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Matesevac and seconded by Member Roman. Motion approved unanimously.

### **Financial Reports**

President Sutch presented the Treasurer's Report and Financial Statements for the month of May 2017 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Hoch and seconded by Member Anderson. Motion approved unanimously.

### **Mayor's Report**

Mayor Hoerner noted that she attended the following meetings and events: 05/18 Steelton-Highspire School Board meeting; 05/24 Senior Academics Awards Ceremony at the Steelton-Highspire High School; 06/05 Steelton-Highspire School Board workshop; 6/6 Keynote speaker at the Steelton-Highspire High School graduation; 6/14 Visited the new daycare in town, God's Little Rainbow Child Development Center; 6/14 Performed a wedding ceremony; 6/15 Steelton-Highspire School Board meeting; and 6/19 Attended the swearing in of Maria Romano Marcinko as Mayor of Steelton Borough. Mayor Hoerner reminded Members that on June 29, 2017 at 7:00 p.m. of the Intergovernmental meeting to be held at Steelton Borough Hall. She noted that she will be meeting with the new pastor of the Hispanic Church on Eshelman Street, Reverend David Torres. Mayor Hoerner also noted that she will be working with Pastor Amy Raser, the new pastor at the United Methodist Church, to help her acclimate to the community.

### **Police Department Report**

President Sutch presented the Police Department Report for the month of May and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

### **Fire Department Reports**

President Sutch presented the Fire Department Reports for the month of May and asked if there were any questions regarding it. Hearing none, a motion to accept the reports was made by Member Roman and seconded by Member Anderson. Motion approved unanimously.

Brian Seace noted the following events: 6/23 Bucket Drive on Whitehouse Lane and Route 230 starting at 4:00 p.m. and 6/24 Chicken BBQ at 11:00 a.m. – sold out.

### **South Central Emergency Medical Services Report**

President Sutch presented the South Central Emergency Medical Services Report for the month of May and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

### **Citizen's Comments**

None

### **Correspondence**

A letter and award from AMKUS Rescue Systems recognizing the Citizens Fire Company #1 of Highspire and the members who responded to an accident on the PA Turnpike on December 16, 2016, for their "Outstanding Rescue Efforts utilizing the AMKUS Rescue System". Shirley Sundy, Fire Police Captain, presented the AMKUS Star Award to the following members of the Citizens Fire Company #1: Chief 55 Brian Seace, Chief 55-1 Christopher Jowers, Chief 55-2 Frank Egresitz Jr., Captain 55-1 Kyle Sultzaberger and Lieutenant 55 James Richards.

### **Committee Reports**

Public Facilities – Member Matesevac noted that the planters are complete. She asked what the noise ordinance entailed. Manager McHale stated that if there is a problem with noise to contact the Police Department. Discussion followed. Member Matesevac stated that the next HATs meeting will be held on June 23, 2017.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch stated that the Car Show on September 23, 2017 is the next scheduled event. She also noted that the next Community Events Committee meeting is scheduled for July 17, 2017 at 6:30 p.m.

Finance/Administration – Member Thatcher had nothing to report.

Personnel – Member Roman introduced the new Administrative Assistant, Leslie Givler.

Community Development – Member Hoch had nothing to report.

Public Safety Committee – Member Anderson asked when the Borough would receive the speed sign. Solicitor Brian Carter noted that the documents have been signed and the sign is now in Royalton.

Junior Council Member – Junior Council Member Scott had nothing to report.

### **Staff Activity Reports**

Manager McHale stated that the next Council meeting to be held on July 18, 2017 will be done in conjunction with a public meeting to review the Borough's pollutant reduction plan. He stated that the non-uniformed contract is due for renewal. He noted that he will be on vacation from June 22, 2017 through July 4, 2017. Manager McHale discussed the fire department local share grant and noted that he did get back the signed contract from the County and is working with Brian Carter to move it along for next month. He stated that the next meeting of the Fee Study Committee will be held on July 10, 2017 at 6:30 p.m. Manager McHale asked for Council's permission to begin preparing a job description and advertise for the MS4 Coordinator position. Solicitor Carter noted that this position was approved as part of the 2017 budget.

Code Enforcement Officer, Terence Watts, noted that he picked up the sign for Memorial Park. He stated that Cumberland County will be opening a disposal point for electronics and the fee is \$0.50 a pound. He also discussed the TMI Drill report received from FEMA. Discussion regarding the report followed. Code Enforcement Officer Watts noted that he will be sitting on another UCC Appeal Board for construction codes.

Randy Kreider, Public Works Superintendent, stated that due to the recent storm there was damage to the boardwalk at Reservoir Park. He also noted that the spring banners have been replaced with the summer banners.

Von Hess, Sewer Authority Chairman, noted that he spoke to the Authority Solicitor, Kent Patterson, regarding the lease agreement for the Authority and this should be wrapped up by next month.

President Sutch presented the Staff Activity Reports for the month of June 2017 and asked for a motion to accept them. Motion moved by Member Anderson seconded by Member Roman. Motion approved unanimously.

**Solicitor's Report**

Solicitor Carter noted that he spoke to Kent Patterson regarding the lease agreement with the Authority. He stated that he received a letter from the accountants regarding any material matters from a legal standpoint and there are none that need to be disclosed. Solicitor Carter discussed the school district matter.

**Engineer's Report**

Rob Lauriello, Borough Engineer, noted that he provided a memo to Council regarding the funding strategies in 2017. He stated that he and Manager McHale met with representatives from Dauphin County on June 7, 2017 to discuss several applications and he noted that the meeting went very well. He stated that the approach is to apply for a CDBG planning block grant for funding of the local share of the flood mitigation study.

**Old Business**

None

**New Business**

Motion moved by Member Thatcher, seconded by Member Anderson to approve Council Resolution 12-2017, extending the Code Enforcement Services Agreement between Highspire and Steelton Borough. Motion approved unanimously.

Motion moved by Member Thompson, seconded by Member Thatcher to approve Council Resolution 13-2017, authorizing the sale or disposition of the 1999 Ford Expedition. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Roman to approve a request from Chief 55 to update the Box Card system for the Borough. Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Thatcher to direct staff to release the June 2017 contribution to the Highspire Fire Department as indicated in the 2017 General Fund Budget. Amount to be paid to the Company \$1,500.00, and \$500.00 retained to cover the cost of Grant development expenses. Motion approved unanimously.

Motion moved by Member Thompson seconded by Member Matesevac to approve payroll and bills. Motion approved unanimously.

With no other business to discuss President Sutch adjourned the meeting at 8:21 p.m.

Respectfully submitted,



Deanna Proctor  
Assistant Borough Secretary