

## Highspire Borough Council Minutes

July 18, 2017

Council President Sutch called the Highspire Borough Council meeting to order at 7:01 p.m. The prayer was offered by Member Hoch then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:	A. Kay Sutch	Michael Anderson
	Carolee Roman	Tyler Thatcher
	Marie Hoch	Georgann Thompson
	Dorothy Matesevac	
Mayor:	Brenda Hoerner	
Borough Manager:	John McHale	
Assistant Borough Secretary:	Deanna Proctor	
Code Enforcement Officer:	Terence Watts	
Public Works Superintendent:	Randy Kreider	
Sewer Authority Chairman:	Von Hess	
Borough Solicitor:	Brian Carter	
Borough Engineer:	Rob Lauriello	
Junior Council Member:	Kaia Alexis Scott	

Terence Watts, Code Enforcement Officer, introduced Amrinder Singh as the new Code Official for Steelton Borough.

Mayor Hoerner swore in Amrinder Singh, Code Official for Steelton Borough.

Jeremy Smith, RETTEW, did a presentation on the proposed Borough Pollutant Reduction Plan as required under the MS4 Permit.

### **Minutes**

President Sutch presented the meeting minutes from the June 20, 2017 Council meeting and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Anderson and seconded by Member Hoch. Motion approved unanimously.

### **Financial Reports**

President Sutch presented the Treasurer's Report and Financial Statements for the month of June 2017 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Thompson and seconded by Member Roman. Motion approved unanimously.

### **Mayor's Report**

Mayor Hoerner noted that she attended the following meetings and events: 06/28 attended the Intergovernmental Meeting at the Steelton Borough Hall with Georgann Thompson. She noted that the next meeting will be held on Wednesday, July 26, 2017 at 7:00 p.m. in Highspire; 07/06 met with Pastor Torres from the Hispanic Pentecostal Church on Eshelman Street; 07/09 attended the church service for the Hispanic Pentecostal Church; 07/11 introduced the new pastors in Highspire, Pastor Torres and Pastor Raser, to Council during the Workshop meeting and on 07/15 performed a wedding. She noted that she was contacted by the new manager of HomeStat Farms, Mr. Eric Faragalli, and will be meeting with him on Friday, July 28, 2017 at 7:00 a.m.

### **Police Department Report**

President Sutch presented the Police Department Report for the month of June and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

### **Fire Department Reports**

President Sutch presented the Fire Department Treasurer's Report for the month of June and asked if there were any questions regarding it. Hearing none, a motion to accept the report was made by Member Roman and seconded by Member Thompson. Motion approved unanimously. The Fire Chief's Report was not available.

### **South Central Emergency Medical Services Report**

President Sutch presented the South Central Emergency Medical Services Report for the month of June and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

### **Citizen's Comments**

None

### **Correspondence**

A meeting of the Dauphin-Lebanon County Borough's Association to be held on Tuesday, July 25, 2017, at the City Line Diner, 3302 Derry Street, Harrisburg, PA 17111. RSVP by July 21, 2017.

### **Committee Reports**

Public Facilities – Member Matesevac noted that Rita's is under new ownership and is currently closed for renovations. She stated that Rita's should reopen by the end of the week. Member Matesevac invited Members to attend the next HATS meeting in September to show their support for the roads in need of repair in Highspire.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch stated that the Car Show will be held on September 23, 2017 and forms will be available if anyone is interested in purchasing a trophy for the event.

Finance/Administration – Member Thatcher noted that the Committee started discussions on the non-uniform contract.

Personnel – Member Roman had nothing to report.

Community Development – Member Hoch had nothing to report.

Public Safety Committee – Member Anderson noted that he will be attending the Dauphin-Lebanon County Borough's Association meeting on July 25, 2017. He stated that he attended the Fire Company meeting on July 3, 2017 and on July 17, 2017 he attended the Fire Company Board of Directors meeting. Member Anderson discussed ongoing issues with the Fire Department.

Junior Council Member – Junior Council Member Scott had nothing to report.

### **Staff Activity Reports**

Manager McHale stated that he will be attending the PA Chief's Conference on July 24 - 26, 2017. He also noted that the backhoe is scheduled to be sold at the COG Auction on July 19, 2017 starting at 9:00 a.m.

Randy Kreider, Public Works Superintendent, stated that he attended the Pennsylvania Dirt, Gravel and Low Volume Road Program two day training. Discussion followed regarding the training.

Von Hess, Sewer Authority Chairman, noted that the Lumber Street project should begin the week of July 24, 2017 and should be completed by October 15, 2017. He also stated that he, along with Randy Kreider, will be attending training on Streambank Restoration.

President Sutch presented the Staff Activity Reports for the month of July 2017 and asked for a motion to accept them. Motion moved by Member Anderson seconded by Member Matesevac. Motion approved unanimously.

### **Solicitor's Report**

Solicitor Carter noted that he received the markups on the lease agreement for the stormwater system and the agreement should be completed by the end of the week. Solicitor Carter discussed the school district matter.

### **Engineer's Report**

Rob Lauriello, Borough Engineer, noted that RETTEW attended the pre-application meeting for the Local Share Municipal Grant for the roadway projects. He stated that there is a motion on tonight's agenda to authorize the Council President to sign the sponsorship letter due by August 1, 2017. He suggested that council may want to put a caveat on that motion to make any necessary changes to the sponsorship letter. Mr. Lauriello noted that RETTEW is getting ready to prepare the CDBG application for the Flood Mitigation and the application is due November 3, 2017. He stated that the CFA Commonwealth Funding Authority will announce the grant awards at their September meeting and if the Borough receives a grant award RETTEW will not submit the application for the CDBG grant.

**Old Business**

None

**New Business**

Motion moved by Member Thompson, seconded by Member Roman to authorize the Borough Council President to sign a letter to the Dauphin County Commissioners requesting County Sponsorship of the Borough's Local Share Municipal Grant Application to rehabilitate four streets in the Borough. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Anderson to approve the payment application in the amount of \$52,328.74, for work and materials for the Lumber Street Interceptor as prepared by RETTEW Associates. Motion approved unanimously.

Motion moved by Member Hoch, seconded by Member Roman to direct staff to release the July 2017 contribution to the Highspire Fire Department as indicated in the 2017 General Fund Budget. Amount to be paid to the Company \$1,500.00, and \$500.00 retained to cover the cost of Grant development expenses. Member Anderson opposed the motion stating his reasons and a discussion followed. President Sutch called for a roll call vote:

Member Thatcher	Yea	Member Matesevac	Yea
Member Anderson	Nay	Member Thompson	Nay
Member Roman	Yea	Member Hoch	Nay
President Sutch	Yea		

By a vote of 4-3, motion approved.

Motion moved by Member Roman seconded by Member Matesevac to approve payroll and bills. Motion approved unanimously.

With no other business to discuss President Sutch adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Deanna Proctor  
Assistant Borough Secretary