

Highspire Borough Council Minutes

August 15, 2017

Council President Sutch called the Highspire Borough Council meeting to order at 7:03 p.m. The prayer was offered by Member Matesevac then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:	A. Kay Sutch	Michael Anderson
	Carolee Roman	Tyler Thatcher
	Marie Hoch	Georgann Thompson
	Dorothy Matesevac	
Mayor:	Brenda Hoerner	
Borough Manager:	John McHale	
Assistant Borough Secretary:	Deanna Proctor	
Code Enforcement Officer:	Terence Watts	
Public Works Superintendent:	Randy Kreider	
Sewer Authority Chairman:	Von Hess	
Borough Solicitor:	Dave DeLuce	
Borough Engineer:	Rob Lauriello	
Junior Council Member:	Kaia Alexis Scott	

Minutes

President Sutch presented the meeting minutes from the July 18, 2017 Council meeting and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Roman and seconded by Member Anderson. Motion approved unanimously.

Financial Reports

President Sutch presented the Treasurer's Report and Financial Statements for the month of July 2017 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Matesevac and seconded by Member Roman. Motion approved unanimously.

Mayor's Report

Mayor Hoerner noted that she attended the following meetings and events: 07/24 met with Representative Patty Kim regarding flooded areas from the July 23, 2017 flash flood; 07/25 Attended the Dauphin/Lebanon Borough's Association meeting; 07/27 Attended the grand reopening of Rita's; 07/27 Spoke with, Frank, the owner of the new laundromat in Highspire; 07/28 Met with Eric Fargalli of Homestat Farms; 07/29 Lunch with Pastor Joanne Darrow with the New Thing Community Church and the Fire Department was there for VBS on heroes; 08/01 National Night Out; 08/07 Steelton-Highspire School Board meeting – she noted that she met the new Senior High Principal, Kate Gallagher; 08/11 She noted that a new 55 plus residential community will break ground this week at the corner of Nissley Drive and Fulling Mill Road in Lower Swatara Township, The Pond on Fulling Mill, which is being developed by Sierra's Glen Developers LLC, a Highspire company, will include 83 homes. She noted that Ian Castaneira is the Developer and on 08/14 Mayor Hoerner completed the FEMA online training course "Introduction to Incident Command System". Mayor Hoerner noted the following upcoming events: 08/28 First day of school; 09/14 from 6-8 p.m. is the Community Resource Fair for Back to School Night; 09/26 – 11/14 the Highspire United Methodist Church would like to start an after school program and from 08/22 – 08/26 Mayor Hoerner stated that she will be on vacation.

Police Department Report

President Sutch presented the Police Department Report for the month of July and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Fire Department Reports

President Sutch presented the Fire Department Treasurer's Report for the month of July and asked if there were any questions regarding it. Hearing none, a motion to accept the report was made by Member Anderson and seconded by Member Roman. Motion approved unanimously. The Fire Chief's Report was not available.

Frank Egritz, Fire Chief, noted that there will be a Chicken BBQ on August 26, 2017. He also noted that the firehouse is currently under construction from damage due to the flash flood on July 23, 2017. Shirley Sundry stated that the parking lot has been power washed.

South Central Emergency Medical Services Report

President Sutch presented the South Central Emergency Medical Services Report for the month of July and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Citizen's Comments

None

Correspondence

Information from the Capital Region COG detailing the sale of surplus property at the 2017 COG Auction. The 1993 backhoe sold for \$8,900, after commission the Borough received a check in the amount of \$7,120.00, which has been deposited in the Equipment, Vehicle and Maintenance PLGIT.

A letter from Penn Dot with attachment showing the compensation rate for the upcoming winter season (2017-2018) per the Municipal Winter Traffic Services Agreement for RT230.

Harrisburg Area Transportation Study meetings for September, Technical Committee, Friday, September 8, 2017 – 9:00 a.m. / Coordination Committee, Friday, September 22, 2017 – 9:00 a.m.

Pipeline training scheduled on September 14, 2017. Please let John McHale know if you are interested in attending.

Committee Reports

Public Facilities – Member Matesevac noted that she will be attending a meeting at PennDot on September 22, 2017 at 9:00 a.m. She invited Council Members to attend the meeting. Member Matesevac thanked the Highway Department for watering the flowers in the planters.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch stated that the Car Show will be held on September 23, 2017 and forms will be available if anyone is interested in purchasing a trophy for the event.

Finance/Administration – Member Thatcher noted that the Committee is continuing their discussions on the non-uniform contract.

Personnel – Member Roman thanked everyone who helped with the cleanup from the flash flood.

Community Development – Member Hoch had nothing to report.

Public Safety Committee – Member Anderson noted that on August 1, 2017 he attended National Night. He thanked the fire department and police department for their participation. He noted that he attending the following meetings: 07/17 Fire Company Board of Directors meeting; 07/25 Dauphin-Lebanon Borough's Association meeting; 08/02 Fire Company Board of Directors meeting and on 08/07 Fire Company meeting. He noted that he has been in communication with Christopher Hooper, West Nile Virus & Gypsy Moth Program Coordinator, with the Dauphin County Conservation District regarding the mosquito issues in the Borough. He stated that the Waste Water Treatment Plant and the Compost Facility were treated. He stated that as of now, there are no other plans to spray; unless there is reason to believe that there is an area or a particular property that is causing a large retention of water. He asked that Council Members report any standing water as necessary.

Junior Council Member – Junior Council Member Scott noted that the first day of school starts August 28, 2017.

Staff Activity Reports

Manager McHale stated that he mailed a letter on August 18, 2017 to Commissioner Haste regarding the road conditions on Rt. 230. He noted that a copy was sent to the Tri-County Planning Commission, the District 8 Engineer, District 8 Executive and Representative Patty Kim. He noted that a conditional offer of employment was made to Kegan Warner as a part-time officer with the Police Department.

Terence Watts, Code Enforcement Officer, discussed the impact the flash flood had on properties in the Borough. He noted that volunteers with Team Rubicon volunteered their services to help residents with the cleanup of their properties.

Von Hess, Sewer Authority Chairman, noted that work was started on the Lumber Street Sewer Replacement Project and the project should be complete by the end of October 2017. He stated that traffic disruption on Lumber Street between Broad and Rhoda will happen the last week in September.

President Sutch presented the Staff Activity Reports for the month of August 2017 and asked for a motion to accept them. Motion moved by Member Anderson seconded by Member Roman. Motion approved unanimously.

Solicitor's Report

Solicitor DeLuce had nothing to report.

Engineer's Report

Rob Lauriello, Borough Engineer, noted that he submitted the application to the Commonwealth Funding Authority (CFA) for the Flood Mitigation Study grant. He stated that the grant awards would be announced at CFA's September meeting. He noted that if the grant is awarded to the Borough, an application will be submitted to CDBG for the Flood Mitigation to cover the Borough's share. Engineer Lauriello discussed the Local Share Municipal Grant for the roadway projects. He noted that Poplar Street is eligible for the Low Volume Traffic grant and will be submitted under both programs. He stated that to qualify for the grant, environmental features would need to be added to the roadway and in order to add the required features; he suggested that \$20,000 be added to the grant application. He noted that the grant also requires that a traffic study be done. He noted that Randy Krieder contacted LTAP to do the study at no cost to the Borough. Randy Krieder stated that the study began on August 15, 2017.

Jeremy Smith, RETTEW, reviewed the Stormwater Fee Study Report.

Old Business

None

New Business

Motion moved by Member Matesevac, seconded by Member Anderson to approve the borough Grant application for the 2017-18 Local Share Gaming Funds in the amount of \$260,000, as amended, for roadway improvements and rehabilitation of four streets within the Borough as prepared by staff and RETTEW. Motion approved unanimously.

Motion moved by Member Thompson, seconded by Member Matesevac to authorize staff and RETTEW to prepare a grant application under the State Low Volume Road Grant Program for roadway improvements and rehabilitation to Poplar Street, in the amount of approximately \$70,000. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Roman to authorize Council President Sutch to sign, on behalf of the Borough, all documents and applications as required under the Local Share and State Low Volume Road Grant Program applications. Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Anderson to approve the Borough Council Resolution #14-2017, in support of nuclear energy in Pennsylvania. Motion approved unanimously.

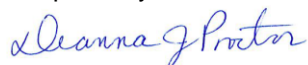
Motion moved by Member Matesevac, seconded by Member Anderson to direct staff to release the August 2017 contribution to the Highspire Fire Department as indicated in the 2017 General Fund Budget. Amount to be paid to the Company \$1,500.00, and \$500.00 retained to cover the cost of Grant development expenses. Motion approved unanimously.

Motion moved by Member Thompson seconded by Member Roman to approve payroll and bills. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Thompson to accept the Stormwater Fee Study as a final report and to direct the Borough Solicitor to work with the engineer to prepare an amendment to the current ordinance. Motion approved unanimously.

With no other business to discuss President Sutch adjourned the meeting at 7:59 p.m.

Respectfully submitted,



Deanna Proctor
Assistant Borough Secretary