

Highspire Borough Council Minutes

September 18, 2018

Council President Sutch called the Highspire Borough Council meeting to order at 7:01 p.m. The prayer was offered by Member Hoch then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:	A. Kay Sutch	Michael Anderson
	Carolee Roman	Tyler Thatcher
	Marie Hoch	Georgann Thompson
	Dorothy Matesevac	

Borough Manager:	Mark Stonbraker
Assistant Borough Secretary:	Deanna Proctor
Code Enforcement Officer:	Terence Watts
Public Works Superintendent:	Randy Kreider
MS4 Coordinator:	Cody Lyons
Borough Solicitor:	Brian Carter
Borough Engineer:	Rob Lauriello

Mayor Hoerner was absent.

Minutes

President Sutch presented the meeting minutes from the August 21, 2018 Council meetings and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Anderson and seconded by Member Roman. Motion approved unanimously.

Financial Reports

President Sutch presented the Treasurer's Report and Financial Statements for the month of August 2018 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Thatcher and seconded by Member Matesevac. Motion approved unanimously.

Mayor's Report

Mayor Hoerner was absent and presented her report at the September 11, 2018 Workshop.

Police Department Report

President Sutch presented the Police Department Report for the month of August 2018 and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Fire Department Reports

Shirley Sundy noted that the fire company has a Chicken BBQ scheduled for Saturday, September 22, 2018 starting at 11:00 a.m. She also noted that there are hall rentals scheduled along with other events at the fire hall.

President Sutch presented the Fire Chief's Report and Treasurer's report for the month of August 2018 and asked if there were any questions regarding it. Hearing none, a motion to accept the report was made by Member Anderson and seconded by Member Roman. Motion approved unanimously.

South Central Emergency Medical Services Report

President Sutch presented the South Central Emergency Medical Services Report for the month of August and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Citizen's Comments

None

Correspondence

A memorandum from Bob Christoff, Dauphin County Conservation District dated August 27, 2018 regarding MS4 Ordinance requirements.

A letter from the Commonwealth of PA, PUC regarding the Amended Petition of State Senator Andrew E. Dinniman for Interim Emergency Relief, Docket No. P-2008-3001453 & Docket No. C-2018-3001451 and the resumption of construction Mariner East 2 and Mariner East 2X.

A letter from ISO thanking Chief Egresitz for their cooperation during their recent Public Protection Classification (PPC) survey.

A notice from the Dauphin County Office of Community & Economic Development announcing the acceptance of project proposals for the anticipated FY 2019 Dauphin County Community Development Block Grant and HOME Investment Partnership Program funding.

A letter from South Central EMS dated September 6, 2018 informing the Borough that they were not charging the Borough for the transport of Officer McMillan to the hospital.

An emailed letter from the Department of the Auditor General Fire Relief Audits announcing that the 2018 Commonwealth state aid allocation supporting the Volunteer Fire Relief Association for the Citizen's Fire Company was direct deposited in the amount of \$10,013.18

Committee Reports

Public Facilities – Member Matesevac noted that the fall leaf pick up will begin the week of October 22, 2018 and Superintendent Kreider stated that it will run until the first forecast of snowfall. Member Matesevac stated that the fall banners are up. She also noted that there are properties throughout the borough with yards that are still in bad shape. She stated that Mr. Lyons would be cutting back some of the plants in the planters.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch noted that the Car Show will be held on September 22, 2018. She discussed the upcoming events the committee will be holding. President Sutch noted that the RSVP for John McHale's retirement party is October 5, 2018.

Finance/Administration – Member Thatcher had nothing to report.

Personnel – Member Roman thanked everyone for their hard work in cleaning up brush from all the rain.

Community Development – Member Hoch discussed a letter that Codes Enforcement Officer Watts received regarding a rental property. She noted that the resident does not feel that she should be required to have the rental inspection because her daughter lives in the property. Officer Watts stated that he would like to do the rental inspection; however, he would waive the inspection fee.

Motion moved by Member Hoch, seconded by Member Roman to approve waiving the rental inspection fee for Monica Mehlick at 243 Cherry Street, Highspire, PA but still doing the inspection. Motion approved unanimously.

Public Safety Committee – Member Anderson noted that he attended the Fire Department Company meeting on September 5, 2018 and the Dauphin-Lebanon County Borough's Association meeting on Tuesday, August 28, 2018.

Junior Council Member – No Junior Council Member at this time.

Staff Activity Reports

Mark Stonbraker, Borough Manager, noted that he attended the following meetings: 08/30 met with Leon Finerman with AIA to discuss services as well as the borough's insurance coverage; 09/05 attended a meeting with Robert Lauriello, RETTEW, to discuss current projects in the borough; 09/05 attended the Citizen's Fire Company monthly meeting; 09/06 met with Brian Zimmerman and Peter Whipple from Benecon to discuss their services; 09/07 met with Doug Haney concerning the borough right-of-way that borders his property; 09/09 attended the 2nd Annual Ecumenical Prayer Service honoring all emergency first responders; 9/11 attended a joint school resource meeting at the Steelton-Highspire School District Administration Building and on 9/18 met with Tom Longenecker and Chris Hake from the CCA to discuss the possibility of enrolling Highspire students into cyber school. He also mentioned that Osage Piping & Fabrication will be having an open house at 85 Industrial Road on October 5, 2018 from 11:00 a.m. – 5:00 p.m. Manager Stonbraker also noted that Trick or Treat night for the Borough is scheduled for October 25, 2018 from 6:00 p.m. to 8:00 p.m.

Terence Watts, Code Enforcement Officer, had nothing to report. Member Thatcher asked if it is a violation to have stagnant water sitting in a swimming pool. Mr. Watts replied that it is a violation under sanitation and notices are sent to anyone in violation. Member Thatcher asked if it would be an option to require a periodic pool inspection. Discussion followed.

Randy Kreider, Public Works Superintendent, discussed an issue on Race Street and Industrial Road. He noted that there is settling of the roadway. He stated that the line was videotaped by Lower Swatara Township and he was given a copy which he reviewed. He stated that the line belongs to Lower Swatara Township and he has mailed a letter asking for a corrective action plan for this issue.

Cody Lyons, MS4 Coordinator, noted that the Stream Bank Clean Up scheduled for September 9, 2018 has been postponed due to the rain. He also noted that the tree has been planted at Memorial Park for the Christmas Tree Lighting in December. Mr. Lyons informed members that he has been preparing for the Car Show on Saturday, September 22, 2018.

Von Hess, Sewer Authority Chairman, discussed a project for council's consideration. He noted that the Authority would like to install an electric system that consists of a bank of 100 batteries with a transformer. He discussed the advantages to doing this. He noted that it will help to clean up the power which will reduce the cost of electric at the sewer plant. He stated that there is no cost to the borough and that it is paid for by the supplier. Mr. Hess also noted that Thomas Otzel has resigned from the Authority.

President Sutch presented the Staff Activity Reports for the month of August 2018 and asked for a motion to accept them. Motion moved by Member Roman seconded by Member Anderson. Motion approved unanimously.

Solicitor's Report

Solicitor Carter had nothing to report.

Engineer's Report

Rob Lauriello, Borough Engineer, noted that the contracts for the Poplar Street milling an overlay project have been signed by EK Services and a preconstruction meeting will be scheduled. He also noted that the PA Department of Community and Economic Development approved the Flood Mitigation Study grant in the amount of \$190,751.00 and the Borough's match is \$34,000.00. Mr. Lauriello stated that he is unsure about the Sunoco Mariner II Pipeline and the announcement of the award will be made in late September.

Old Business

Manager Stonbraker noted that on Friday, September 14, 2018 the Borough received the copy of the signed Lighting Contract from PPL.

New Business

Motion moved by Member Roman, seconded by Member Thatcher to approve the Minimum Municipal Obligation for 2019 Non-Uniformed Employees (2019 Budgeting Purposes). Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Roman to approve the Minimum Municipal Obligation for 2019 Police Officers (2019 Budgeting Purposes). Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Anderson to direct staff to release the September 2018 contribution to the Highspire Fire Department as indicated in the 2018 General Fund Budget. The amount to be paid to the Citizens Fire Company is \$2,000.00. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Roman approve the Citizens Fire Company's request to pay \$3,340.00 to Penn Commercial Vehicle Solutions for truck repairs to Truck-55 using Borough funds set aside for this purpose. The total amount of the bill is \$3,510.41 and the remaining \$170.41 will be paid out of the Citizens Fire Company General Fund. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Thompson to accept the resignation of Thomas Otzel from his position as a member of the Highspire Zoning Hearing Board and Authority. Motion approved unanimously.

Motion moved by Member Thatcher, seconded by Member Anderson to approve payroll and bills for September 2018. Motion approved unanimously.

With no other business to discuss President Sutch adjourned the meeting at 7:47 p.m.

Respectfully submitted,



Deanna Proctor
Assistant Borough Secretary