

## Highspire Borough Council Minutes

October 17, 2017

Council President Sutch called the Highspire Borough Council meeting to order at 7:02 p.m. The prayer was offered by Member Roman then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:	A. Kay Sutch	Dorothy Matesevac
	Carolee Roman	Tyler Thatcher
	Marie Hoch	Georgann Thompson

Mayor:	Brenda Hoerner
Borough Manager:	John McHale
Assistant Borough Secretary:	Deanna Proctor
Code Enforcement Officer:	Terence Watts
Public Works Superintendent:	Randy Kreider
Sewer Authority Chairman:	Von Hess
Borough Solicitor:	Brian Carter
Borough Engineer:	Jeremy Smith

Member Anderson and Junior Council Member Scott were absent.

### **Minutes**

President Sutch presented the meeting minutes from the September 19, 2017 Council meeting and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Roman and seconded by Member Matesevac. Motion approved unanimously.

### **Financial Reports**

President Sutch presented the Treasurer's Report and Financial Statements for the month of September 2017 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Hoch and seconded by Member Thatcher. Motion approved unanimously.

### **Mayor's Report**

Mayor Hoerner noted that she attended the following meetings and events: 09/23 Car Show in Memorial Park; 10/01 Ecumenical Blue Prayer Service for all emergency first responders and families at Prince of Peace Church in Steelton; 10/08 Celebrated with the Highspire First Church of God in their 175<sup>th</sup> Anniversary worship service; 10/09 Steelton-Highspire School Board meeting; 10/13 Steelton-Highspire High School homecoming football game and 10/14 Women's and Men's Rugby game. Mayor Hoerner thanked the Events Committee for decorating the fence. She stated that the fence looks great!

### **Police Department Report**

President Sutch presented the Police Department Report for the month of September and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

### **Fire Department Reports**

President Sutch presented the Fire Chief's Report and Treasurer's report for the month of September 2017 and asked if there were any questions regarding it. Hearing none, a motion to accept the report was made by Member Roman and seconded by Member Thompson. Motion approved unanimously.

Frank Egritz, Fire Chief, noted that flow testing was done on the Self Contained Breathing Apparatus (SCBA) and it passed. Shirley Sundy added that on Saturday, October 21, 2017 the Community Events Committee will be holding a yard sale and on Sunday, October 22, 2017 River Rescue will be holding Bingo at the fire house.

### **South Central Emergency Medical Services Report**

President Sutch presented the South Central Emergency Medical Services Report for the month of September and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

## **Citizen's Comments**

None

## **Correspondence**

A meeting of the Dauphin-Lebanon County Borough's Association to be held on Monday, October 30, 2017, at the City Line Diner, 3302 Derry Street, Harrisburg, PA, 17111. RSVP by October 27, 2017.

A Thank You card from John and Deb McHale.

## **Committee Reports**

Public Facilities – Member Matesevac asked Mayor Hoerner if the Rugby team or other sport teams pay for the use of Memorial Park. Manager McHale stated that the team donates their time to help clean up the park and to clean cinders off Second Street to help prepare for the yearly street sweeping. Member Matesevac noted that Central Auto, Highspire Diner and the Highspire Plaza are all up for sale. She also noted that she attended the HATS meeting at PennDot on September 22, 2017 at 9:00 a.m. She stated that she was not given a direct answer by PennDot as to when the roads will be repaved in Highspire other than the Borough is on the list.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch stated that the Events Committee will be holding an indoor yard sale on Saturday, October 21, 2017 from 9:00 a.m. – 1:00 p.m. at the fire house and bingo will be held on November 5, 2017.

Finance/Administration – Member Thatcher noted that he has attended the 2018 budget meetings and the next meeting is scheduled for October 19, 2017 at 6:00 p.m. He also noted that the Committee is continuing their negotiations on the non-uniform contract.

Personnel – Member Roman had nothing to report.

Community Development – Member Hoch had nothing to report.

Public Safety Committee – Member Anderson was absent. Member Roman had nothing to report.

Junior Council Member – Junior Council Member Scott was absent.

## **Staff Activity Reports**

Manager McHale stated that the Borough is required to hold their reorganization meeting for Council the first Monday of the new year and since that Monday is January 1, 2018, the meeting has been scheduled for Tuesday, January 2, 2018 at 7:00 p.m. He also noted that the Civil Service Commission is also required to hold their reorganization meeting and it has been scheduled for January 2, 2018 at 6:45 p.m. He asked that Council approve the times so he can advertise the meetings. He also noted that the Borough received the agreement for the Humane Society and it will be on the agenda for approval at the November 14, 2017 Council meeting.

Terence Watts, Code Enforcement Officer, stated that the owner of 601 Second Street, for the proposed car dealership, had their first formal Planning Commission meeting. He noted that the buyer met the stormwater and sanitary requirements. He stated that the next step is to get a variance from the Zoning Hearing Board and depending on the Board's decision it will go back to the Planning Commission for recommendation for Borough Council's approval. Discussion followed.

Von Hess, Sewer Authority Chairman, noted the Sewer Replacement Project on Lumber Street is progressing with minimal problems and the project should be complete by the end of October 2017. He stated that the small section between Rhoda and Broad should be complete by the end of next week.

President Sutch presented the Staff Activity Reports for the month of October 2017 and asked for a motion to accept them. Motion moved by Member Matesevac seconded by Member Roman. Motion approved unanimously.

## **Solicitor's Report**

Solicitor Carter had nothing to report.

### **Engineer's Report**

Jeremy Smith, Borough Engineer, noted that he and Superintendent Kreider met with Chris Hooper, from the Dauphin County Conservation District, regarding the potential for a Low Volume Road Grant for Poplar Street. He noted that Mr. Hooper offered to come on site to see if anything would qualify for the grant. He stated that the grant will not cover paving; however, it is possible that the grant would pay for stormwater aspects of the project. Engineer Smith noted that he and Superintendent Kreider have a follow-up meeting with Mr. Hooper and a representative from the Penn State Program on October 18, 2017. He noted that the representative from Penn State is an expert with what funding is available and what will qualify.

John McHale noted that item G. was added to the agenda.

### **Old Business**

None

### **New Business**

Motion moved by Member Roman, seconded by Member Thompson to authorize the solicitor and staff to prepare and advertise the proposed Borough Council Ordinance #612 of 2017, amending and updating the stormwater fee schedule and ordinance. Member Hoch opposed the motion. Motion approved.

Motion moved by Member Thatcher, seconded by Member Thompson to approve the Emergency Services Agreement between South Central EMS and Highspire Borough extending the existing agreement until 12/31/2019, with no additional cost. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Hoch to approve Borough Council Resolution 15-2017, approving the sale of surplus property, a 1999 Ford Expedition, as is, to Terrence Watts who submitted a bid of \$400.00. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Thatcher to accept the resignation of Michael Chubb from the Highspire Authority. Motion approved unanimously.

Motion moved by Member Thompson, seconded by Member Roman to approve Resolution 16-2017, appointing Thomas Otzel to the Highspire Borough Authority. Term October 10, 2017, through December 31, 2019. Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Roman to direct staff to release the September 2017 contribution to the Highspire Fire Department as indicated in the 2017 General Fund Budget. Amount to be paid to the Company \$1,500.00, and \$500.00 retained to cover the cost of Grant development expenses. Motion approved unanimously.

Motion moved by Member Thompson, seconded by Member Thatcher to authorize Council President Sutch to sign the 2017-18 CDBG Grant Application and related documents as prepared by RETTEW, for funds to match the local share for the Flood Mitigation study. Motion approved unanimously.

President Sutch announced that, as of November 30, 2017, she will be resigning her position on the Citizen's Fire Company Board of Directors.

Mayor Hoerner swore in Borough Authority Member, Thomas Otzel.

With no other business to discuss President Sutch adjourned the meeting at 7:35 p.m.

Respectfully submitted,



Deanna Proctor  
Assistant Borough Secretary