

Highspire Borough Council Minutes

December 20, 2016

Council President Sutch called the Highspire Borough Council meeting to order at 7:03 p.m. The prayer was offered by Member Thatcher then followed by the Pledge of Allegiance.

Roll call was taken:

| | | |
|------------------------------|-------------------|-------------------|
| Council Members Present: | A. Kay Sutch | Michael Anderson |
| | Carolee Roman | Tyler Thatcher |
| | Marie Hoch | Georgann Thompson |
| | Dorothy Matesevac | |
| Mayor: | John Hoerner | |
| Borough Manager: | John McHale | |
| Assistant Borough Secretary: | Deanna Proctor | |
| Code Enforcement Officer: | Terence Watts | |
| Public Works Superintendent: | Randy Kreider | |
| Borough Solicitor: | Brian Carter | |
| Borough Engineer: | Robert Lauriello | |
| Junior Council Member: | Kaia Alexis Scott | |

Sewer Authority Chairman, Von Hess, was absent.

Minutes

President Sutch presented the meeting minutes from the November 15, 2016 Council meeting and asked for questions regarding them. Hearing none, a motion to accept the minutes was made by Member Anderson and seconded by Member Roman. Motion approved unanimously.

Financial Reports

President Sutch presented the Treasurer's Report and Financial Statements for the month of November 2016 and asked if there were any questions regarding them. Hearing none, a motion to accept the report was made by Member Roman and seconded by Member Matesevac. Motion approved unanimously.

Mayor's Report

Mayor Hoerner noted that he attended the following meetings and events: 11/20 Community Thanksgiving Service at the New Thing Community Church; 11/21 Highspire Fire Company meeting; 11/28 Neighborhood Watch meeting – Mayor Hoerner advised Council that William Mortimore stepped down as the Chairperson for the Neighborhood Watch and the new Chairperson is Shirley Sundy; 12/1 Steelton-Highspire School Board meeting; 12/3 Movie Night at the Highspire United Methodist Church; 12/3 Highspire Borough Tree Lighting and visit with Santa at the Highspire Fire Company – Mayor Hoerner thanked everyone involved with this event; 12/4 Steelton-Highspire School Band and Chorus Christmas Concert; 12/5 Highspire Fire Company meeting; and 12/10 Breakfast with Santa at the Highspire Fire Department. Mayor Hoerner wished everyone a Merry Christmas.

Police Department Report

President Sutch presented the Police Department Report for the month of November and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Fire Department Reports

President Sutch presented the Fire Department Reports for the month of November and asked if there were any questions regarding it. Hearing none, a motion to accept the reports was made by Member Roman and seconded by Member Thatcher. Motion approved unanimously.

Brian Seace, Fire Chief, noted that the fire company has a Roast Beef Dinner scheduled for January 8, 2017 and that the Fire Department is ready for the annual bonfire for this year's New Year's Eve celebration.

South Central Emergency Medical Services Report

President Sutch presented the South Central Emergency Medical Services Report for the month of November and asked if there were any questions regarding it. Hearing none she noted that it could be filed.

Citizen's Comments

None

Correspondence

A letter was received from the Highspire Historical Society requesting help with membership, activities and maintenance of the grounds.

Committee Reports

Public Facilities – Member Matesevac had nothing to report.

Sanitation Committee – Member Thompson had nothing to report.

Events Committee – President Sutch noted that the Events Committee will be holding their annual New Year's Eve Celebration on Saturday, December 31, 2016 from 10:00 p.m. – 12:30 a.m. at Memorial Park. She also noted that the next Events Committee meeting will be held the second Thursday in January, which is January 12, 2017.

Finance/Administration – Member Thatcher had nothing to report

Personnel – Member Roman thanked the Highway Department for doing such a good job with the leaf pickup this year.

Community Development – Member Hoch noted that there was a nice turnout at the Tree Lighting Ceremony held on December 3, 2016. She also thanked the Events Committee for their participation in setting up the event.

Public Safety Committee – Member Anderson noted that he met with the Fire Company and they are ready to go with the bonfire for New Year's Eve.

Junior Council Member – Junior Council Member Scott had nothing to report.

Staff Activity Reports

Manager McHale noted that he received a call from Sgt. Givler with the Royalton Police Department. He noted that Sgt. Givler is trying to purchase a speed sign and would like to know if Highspire Borough would like to partner with them. Discussion followed. Manager McHale noted that Brian Carter is working on the Storm Sewer Lease and Dedication paperwork and a rough draft will be sent to Kent for review. He also noted that two new items were added to the agenda under New Business, Item o. for a motion to accept the resignation of Ronald Weber and Item p. to approve Council Resolution 24-2016 appointing Brian Seace to a new term as Chief of the Fire Department.

Randy Kreider, Public Works Superintendent, noted that the Authority sold nutrients to the Capital Region Water for around \$19,000.

President Sutch presented the Staff Activity Reports for the month of November 2016 and asked for a motion to accept them. Motion moved by Member Thompson, seconded by Member Thatcher. Motion approved unanimously.

Solicitor's Report

Solicitor Carter noted that he spoke to Kent regarding the Storm Sewer Lease and Dedication. He noted that he is trying to track down the original Dedication of the sewer system to the Authority. Solicitor Carter requested an Executive Session to discuss a potential litigation matter.

Engineer's Report

Robert Lauriello, Borough Engineer, had nothing to report.

Old Business

Motion moved by Member Anderson, seconded by Member Matesevac to approve Ordinance No. 610 of 2016 setting the taxation rate on Real Property for 2017 at 18.50 mills.

Motion moved by Member Roman, seconded by Member Matesevac to adopt the 2017 Budget including the General Fund, Sewer Operations and Maintenance, Sewer Administrations, Storm Sewer, Highway Aid, and Capital Projects budgets.

New Business

Motion moved by Member Matesevac, seconded by Member Anderson to approve the December 2016 Tax Deletions List submitted by John Hoch, Tax Collector. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Thompson to approve the December 2016 Tax Exonerations List submitted by John Hoch, Tax Collector. Motion approved unanimously.

Motion moved by Member Hoch, seconded by Member Thatcher to approve Resolution 17-2016 setting the trash rate for fiscal year 2017 at \$224.00 per collection unit. Motion approved unanimously.

Motion moved by Member Thompson seconded by Member Anderson to approve Resolution 18-2016 setting the 2017 sewer rental rates for residential and non-residential users and the interest and penalty for non-payment of said fees. Residential rate \$65.00 per month/per unit, Non-residential rate \$90.85 per month/per unite and interest and penalty per attached schedule. Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Roman to approve Resolution 19-2016 appointing Waggoner, Frutiger and Daub, Certified Public Accountants to audit the Borough's books for the year 2016. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Matesevac to approve the employment contract for John McHale, for the term January 1, 2017 through December 31, 2017. Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Roman to approve the employment contract for Terence Watts, for the term January 1, 2017 through December 31, 2017. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Anderson to approve the employment contract for Randy Kreider, for the term January 1, 2017 through December 31, 2017. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Matesevac to approve Resolution 20-2016, re-appointing Robert Sutch to the Highspire Borough Authority. Term January 1, 2017 through December 31, 2021. Motion approved unanimously.

Motion moved by Member Hoch, seconded by Member Roman to approve Resolution 21-2016, re-appointing Ian Castaneira to the Borough Planning Commission. Term January 1, 2017 through December 31, 2020. Motion approved unanimously.

Motion moved by Member Thatcher, seconded by Member Thompson to approve Resolution 22-1016, re-appointing John Skarupsky to the Zoning Hearing Board. Term January 1, 2017 through December 31, 2019. Motion approved unanimously.

Motion moved by Member Roman, seconded by Member Thompson to approve Resolution 23-2016, re-appointing Ken Becker to the Civil Service Commission. Term January 1, 2017 through December 31, 2022. Motion approved unanimously.

Motion moved by Member Thompson, seconded by Member Thatcher to approve the 2017 Domestic Animal Protective Services Agreement with the Humane Society of Harrisburg with an Administrative Fee of \$250.00, and a \$529.87 initial payment. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Matesevac to direct staff to release the December 2016 contribution to the Highspire Fire Department as indicated in the 2016 General Fund Budget. Motion approved unanimously.

Motion moved by Member Anderson, seconded by Member Matesevac to accept the resignation of Ronald Weber from the Highspire Police Department effective December 13, 2016. Motion approved unanimously.

Motion moved by Member Matesevac, seconded by Member Anderson to approve Council Resolution 24-2016, appointing Brian Seace to a new term as Chief of the Fire Department. Term January 1, 2017 through December 31, 2018.

Motion moved by Member Anderson, seconded by Member Thatcher to approve payroll and bills. Motion approved unanimously.

Mayor Hoerner asked that Members inform him of any upcoming Committee meetings so he can swear in Members.

Executive Session: 7:30 p.m.
Reconvene: 8:02 p.m.

With no other action to be taken, President Sutch asked for a motion to adjourn the meeting. Motion moved by Member Anderson, seconded by Member Roman to adjourn the meeting at 8:03 p.m.

President Sutch wished everyone a Merry Christmas.

Respectfully submitted,



Deanna Proctor
Assistant Borough Secretary