

**BOROUGH OF HIGHSPIRE PUBLIC COMPLAINT  
ILLICIT DISCHARGE REPORTING FORM**

Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_ Time Discharge Discovered: \_\_\_\_\_

Date of Last Rain Event: \_\_\_\_\_ Estimated Quantity of Rain: \_\_\_\_\_ in.

LOCATION OF DISCHARGE (indicate nearby street intersections, addresses, and/or landmarks for reference): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHERE WAS DISCHARGE FOUND? OPEN DITCH    STREAM    PIPE OUTFALL    OTHER: \_\_\_\_\_

WAS WATER FLOW OBSERVED?                      NO                      YES

WAS FLOW SOLID OR PULSING?                      SOLID                      PULSING

WAS A PHOTO TAKEN?        NO                      YES    (Please attach a copy to form)

ODOR:    NONE    MUSTY    SEWAGE    ROTTEN EGGS    SOUR MILK    OTHER: \_\_\_\_\_

COLOR:    CLEAR    RED    YELLOW    BROWN    GREEN    GREY    OTHER: \_\_\_\_\_

CLARITY:    CLEAR    CLOUDY    OPAQUE

WAS THERE AN:                      OILY SHEEN                      YES                      NO  
    GARBAGE/SEWAGE                      YES                      NO  
    OTHER: \_\_\_\_\_

ADDITIONAL INFORMATION TO ASSIST IN THE INVESTIGATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Follow up Investigation (to be completed by Boro Staff)*

OUTFALL NO.	INSPECTOR NAME	PHONE
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**FIELD ANALYSIS:**  
WATER TEMP. \_\_\_\_\_ °F / \_\_\_\_\_ °C  
PH \_\_\_\_\_

WAS A LABORATORY SAMPLE COLLECTED?        NO                      YES  
(if yes attach copy of chain-of-custody record)

COMMENTS  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATA SHEET FILLED OUT BY (signature) \_\_\_\_\_ DATE \_\_\_\_\_

Additional notes to file  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Follow-up with Complainant  
\_\_\_\_\_  
\_\_\_\_\_

Corrective Action  
\_\_\_\_\_  
\_\_\_\_\_