



Borough of Highspire
Workshop Meeting
of the Highspire Borough Council
February 14, 2023

“I could never again raise my voice against the violence of the oppressed, without having first spoken clearly to the greatest purveyor of violence in the world today – my own government.”

— **Martin Luther King Jr.**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting on January 17, 2023
5. Financial Reports
 - a. Treasurer’s Report for January, 2023
 - b. Monthly Financial Statements – January, 2023
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – January, 2023
8. Fire Department Reports
 - a. Fire Chief Report – Monthly Report for 2023
 - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for December 2023

10. Citizens' Comments (limit 3 minutes)
11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
 - i. Junior Council Member
12. Staff Activity Reports
 - a. Borough Manager's Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority - Christina Keith
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for January, 2023
 - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business

a.

16. New Business

a. Motion to direct staff to release the February 2023 contribution to the Citizens Fire Company #1 of Highspire as indicated in the 2023 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.

b. Motion directing the Borough Solicitor to draft and Imminent Domain, Temporary and Permanent Construction Easement for 302 Market Street in order for construction equipment to access Burd Run and repair the Poplar Street Culvert

c. Motion to (approve/reject/table) Highspire Borough Council Resolution #7-2023 reappointing Ms. Jenna A. Charles to a term of office with the Highspire Borough Authority.

d. Motion to (approve/reject/table) Highspire Borough Council Resolution #8-2023 reappointing Mr. Nicholas M. Matesevac to a term of office with the Highspire Borough Planning Commission.

e. Motion to (approve/reject/table) Highspire Borough Council Resolution #9-2023 reappointing Ms. Ann M. Castaneira to a term of office with the Highspire Borough Environmental Advisory Board.

f. Motion to (approve/reject/table) Highspire Borough Council Resolution #10-2023 reappointing Mr. Kenneth C. Becker, Jr. to a term of office with the Highspire Borough Civil Service Commission.

g. Motion to (approve/reject/table) the purchase of two (2) seasonal banners in the amount of \$260.00 (\$130.00 each) from With Kidz in Mind. The banners will be paid out of the Holiday Decoration Fund PLGIT account.

h. Motion to (approve/reject/table) the purchase of twelve (12) new brackets in the amount of \$959.00 (\$125.00 each plus shipping) from Holiday Outdoor Décor. The brackets will be paid out of the Holiday Decoration Fund PLGIT account.

i. Motion to (approve/reject/table) the return of escrow funds to Mr. Andrew D. Lee, 9 Amity Road, Duncannon, PA, in the amount of \$9,417.67 (\$8,883.00 plus accrued interest), which were placed in the Escrow PLGIT account under Act-93.

j. Motion to (approve/reject/table) the quote from Osage Piping & Fabricating, Inc. to repair the Rhoda Avenue footbridge at Memorial Park. Total cost of the repair will be \$7,980.00 (Of which, \$7,108.93 was paid by the driver's insurance and the remaining balance of \$871.07 will be paid out of the 2023 Gen. Fund Budget – Culture &

Recreation (452.300)).

k. Motion to (approve/reject/table) the quote from Osage Piping & Fabricating, Inc. for the replacement of the Rhoda Avenue footbridge decking. Total cost of the project will be \$4,070.00, which will be paid out of the 2023 General Fund Budget – Culture & Recreation (452.300).

l. Motion to (approve/reject/table) the execution of the Confirmatory Deed for the former “Citizens Fire House” property located at the corner of Broad Street and Paxton Street confirming the Borough of Highspire’s ownership of the tract.

17. Approval of Payroll and Bills

18. Adjournment