



Borough of Highspire
Workshop Meeting
of the Highspire Borough Council
April 18, 2023

“There are times when wisdom cannot be found in the chambers of parliament or the halls of academia but at the unpretentious setting of the kitchen table.”

— **E.A. Bucchianeri**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting on March 21, 2023 and **Workshop Meeting on April 11, 2023.**
5. Financial Reports
 - a. Treasurer’s Report for March, 2023
 - b. Monthly Financial Statements – March, 2023
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – March, 2023
8. Fire Department Reports
 - a. Fire Chief Report – Monthly Report for March, 2023
 - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for February, 2023

10. Citizens' Comments (limit 3 minutes)
11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
 - i. Junior Council Member
12. Staff Activity Reports
 - a. Borough Manager's Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority – Robert Sutch
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for March, 2023
 - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business

a.

16. New Business

a. Motion to direct staff to release the April 2023 contribution to the Citizens Fire Company #1 of Highspire as indicated in the 2023 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.

b. Motion to (approve/reject/table) publication of Highspire Borough Ordinance #646 of 2023 amending Chapter 10 of the Highspire Borough Code of Ordinances to add a new chapter entitled “Quality of Life Improvement Ordinance”, which provides (1) a ticketing program to potentially resolve certain property maintenance and other property violation matters in a more expeditious manner than traditional ordinance enforcement, (2) procedures for issuing tickets under the ticketing program, and (3) preserve traditional ordinance enforcement, and further provides for severability, failure to enforce not a waiver, applicability, and effective date.

c. Motion to (approve/reject/table) publication of Highspire Borough Ordinance #647 of 2023 amending Chapter 27 of its Code of Ordinances by eliminating the use “Apartment Conversion”.

d. Motion to (approve/reject/table) publication of Highspire Borough Ordinance #649 of 2023, amending Chapter 15 of the Codified Ordinances of the Borough of Highspire establishing a handicap parking space at 214 Penn Street, Highspire.

e. Motion to (approve/reject/table) Highspire Borough Resolution # 13 of 2023 authorizing the filing of an application for a Dauphin County Transportation Infrastructure Safety Improvement Program (TISIP) Grant request of \$347,050.00 to be used for the Lumber Street Repair Project safety improvements.

f. Motion to (approve/reject/table) the Intergovernmental Multi-Municipal Cooperation Agreement renewal for 2023 between Swatara Township and the Borough of Highspire allowing for the use of Swatara Township’s Compost Facility at 780 Kelker Street, Harrisburg.

17. Approval of Payroll and Bills

18. Adjournment