



Borough of Highspire  
Workshop Meeting  
of the Highspire Borough Council  
June 13, 2023

“Democracy is worth dying for, because it's the most deeply honorable form of government ever devised by man.”

— **Ronald Reagan**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting on May 16, 2023
5. Financial Reports
  - a. Treasurer’s Report for May, 2023
  - b. Monthly Financial Statements – May, 2023
    1. General Fund
    2. Sewer Administration Fund
    3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – May, 2023
8. Fire Department Reports
  - a. Fire Chief Report – Monthly Report for May, 2023
  - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for April, 2023
10. Citizens’ Comments (limit 3 minutes)

11. Committee Reports
  - a. Public Facilities Committee
  - b. Sanitation Committee
  - c. Highspire Happenings
  - d. Finance/Administration Committee
  - e. Personnel Committee
  - f. Community Development Committee
  - g. Public Safety Committee
  - h. Maintenance & Repair Committee
12. Staff Activity Reports
  - a. Borough Manager's Report - Mark Stonbraker
  - b. Code Enforcement Report - Deanna Proctor
  - c. Public Works Department Report - Randy Kreider
  - d. Highspire Authority – Bob Sutch
  - e. Grant Administrative Report & Fire Department Financial Report
  - f. Sewer Billing Adjustments & Reconciliations for May, 2023
  - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business
  - a.
16. New Business

- a. Motion to (approve/reject/table) Highspire Borough Council Resolution #14 of 2023 to petition the Court of Common Pleas to appoint Mr. Mark J. Accorsi to the vacant Borough Council position vacated by Christina Keith.
- b. Motion to (approve/reject/table) Highspire Borough Council Resolution #15-2023 approving the actions of Mayor Hess which include the Emergency Burn Ban Declaration on June 8, 2023.
- c. Motion to direct staff to release the June 2023 contribution to the Citizens Fire Company #1 of Highspire as indicated in the 2023 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.
- d. Motion to (approve/reject/table) the release of outstanding financial security to Tower Transportation, 19 Lumber Street, Highspire, in the amount of \$6,933.00. In a letter dated May 26, 2023 from RETTEW Associates, Inc., conducted a site visit and all outstanding landscaping work has been completed as required for the project.
- e. Motion to (approve/reject/table) the vehicle lease agreement between the Borough of Highspire (Lessor) and Citizens Fire Company #1 of Highspire (Lessee) for the lease of a 2005 Emergency-One 1500/780 Rescue Pumper.

17. Approval of Payroll and Bills

18. Adjournment