



Borough of Highspire
Regular Meeting
of the Highspire Borough Council
July 18, 2023

“If you ask an American who is his master, he will tell you he has none, nor any Governor but Jesus Christ.” — **British Parliamentary Records from April 22, 1774**

“The natural liberty of man is... not to be under the will or legislative authority of man.”

“The right to freedom being the gift of Almighty God, it is not in the power of man to alienate this gift.”

“All might be free if they valued freedom, and valued it as they should.”
— **John Adams**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting held on June 20, 2023.
5. Financial Reports
 - a. Treasurer’s Report for June, 2023
 - b. Monthly Financial Statements – June, 2023
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – June 2023
8. Fire Department Reports

- a. Fire Chief Report – Monthly Report for June, 2023
 - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for May, 2023
10. Citizens’ Comments (limit 3 minutes)
11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
12. Staff Activity Reports
 - a. Borough Manager’s Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority – Bob Sutch
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for June, 2023
 - g. Safety Committee
13. Solicitor’s Report

14. Engineer's Report

15. Old Business

a.

16. New Business

a. Motion to direct staff to release the July 2023 contribution to the Citizens Fire company #1 of Highspire as indicated in the 2023 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.

b. Motion to (approve, reject, table) Highspire Borough Council Resolution #16-2023 appointing Michael J. Hamilton to the position of Deputy Fire Chief.
Houck

c. Motion to (approve, reject, table) Highspire Borough Council Resolution #17-2023 authorizing the filing of an application for a Dauphin County Infrastructure Bank-General Loan Request of \$675,000.00 to be used for the Lumber Street Repair Project.

d. Motion to (approve/reject/table) the purchase of three (3) bunker coats (@ \$1,900.00 ea.) and ten (10) pair of bunker pants (@ \$1,380.00 ea.) for Citizens Fire Company #1 of Highspire from Witmer Public Safety Group, Inc. using American Plan Rescue Act (ARPA) funds. Total amount of the gear and equipment should not exceed \$20,000.00.

e. Motion to (approve/reject/table) Proposal #1 from Houck Group, Inc. for masonry repairs, cleaning and application of a water repellent on the east-side corner, south entryway and parapet. Total cost of the project will be \$17,274.00 which will be paid out of the 2023 General Fund Budget Capital Reserve (480.000).

f. Motion to (approve/reject/table) Proposal #4 from Houck Group, Inc. for the caulking and concrete repairs located on the outside stairwell. Total cost of the project will be \$14,165.00 which will be paid out of the 2023 General Fund Budget Capital Reserve (480.000).

g. Motion to (approve/reject/table) Proposal #5 from Houck Group, Inc. for the inside stairwell repair. Total cost of the project will be \$4,490.00 which will be paid out of the 2023 General Fund Budget Capital Reserve (480.000).

h. Motion to (approve/reject/table) Proposal #6 from Houck Group, Inc. for the garage bay crack repair and sealing of saw cuts. Total cost of the project will be \$1,368.00 which will be paid out of the 2023 General Fund Budget Capital Reserve (480.000).

17. Approval of Payroll and Bills

18. Adjournment