

## Highspire Borough Council Workshop Minutes

August 8, 2023

Council President Michael Anderson called the Highspire Borough Council Workshop meeting to order at 7:00 p.m.

Roll call was taken:

Council Members Present:	Michael Anderson	Tyler Thatcher
	Carolee Roman	Robert Sutch
	A. Kay Sutch	Mark Accorsi
	Dorothy Matesevac	

Mayor:	Von Hess
Borough Manager:	Mark Stonbraker

Council Member's reviewed the draft Borough Council Meeting agenda for the August 15, 2023 meeting.

President Anderson asked Member A. Kay Sutch to give the prayer at the August 15, 2023 regular meeting.

### **Mayor's Report**

Mayor Hess reported that National Night Out was a fantastic success. Discussion followed.

### **Public Safety Director Report**

Manager Stonbraker informed members that the Monthly Police Report will be ready for next week's meeting.

### **Citizens Comments**

None

### **Committee Reports**

Public Facilities Committee- Member Matesevac asked if anyone was aware that 237 Market Street had sold. Discussion followed.

Sanitation Committee – Member R. Sutch had nothing to report.

Highspire Happenings – Member Thatcher informed members that all trophy spots have been sold. Discussion followed. He also noted that the next committee meeting will be held on August 17, 2023.

Finance/Administration Committee – Member Thatcher reported that he attended a meeting with Members 1<sup>st</sup> on July 25, 2023 to discuss switching some of the accounts to Money Market accounts and ACH. Discussion followed.

Personnel Committee – Vice-President Roman commented on how pleased she was to watch the Police Department and Fire Department play kickball with the kids during National Night Out.

Community Development Committee – Member A. K. Sutch had nothing to report.

Public Safety – Member R. Sutch stated that he believes there is a meeting scheduled for Thursday, August 10, 2023.

Maintenance & Repair Committee – Member Matesevac stated that she will discuss this at the Borough Council meeting on August 15, 2023.

### **Staff Activity Reports**

Mark Stonbraker, Borough Manager, discussed items under "New Business" and two items, item "c" and "d", needing a vote at tonight's Workshop meeting.

### **Old Business**

None

**New Business**

Motion moved by Vice-President Roman, seconded by Member Thatcher to approve Highspire Borough Council Resolution #19-2023 authorizing Mark L. Stonbraker, Borough Manager, to execute for, and in behalf of, the Borough of Highspire, all required forms and documents for the purpose of obtaining financial assistance from FEMA for the Hazard Mitigation Grant Program (HMGP), Building Infrastructure & Communities (BRIC) and Flood Mitigation Assistance (FMA) programs. Motion approved unanimously.

Motion moved by Member Thatcher, seconded by Member R. Sutch to approve Highspire Borough Council Resolution #20-2023 authorizing the purchase of a new Bobcat UW56 for the Public Works Department, method of payment and repayment of funds used for the purchase. Motion approved unanimously.

At the conclusion of the meeting there was some brief discussion concerning the Borough Solicitor and pending litigation.

With no other action to be taken, President Anderson asked for a motion to adjourn the meeting. Motion moved by Vice-President Roman, seconded by Member A. Kay Sutch to adjourn the meeting at 7:32 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Deanna J. Proctor". The signature is written in a cursive, flowing style.

Deanna J. Proctor  
Assistant Borough Manager