

**HIGHSPIRE BOROUGH COUNCIL
RESOLUTION NO. 7 – 2024**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHSPIRE,
DAUPHIN COUNTY, PENNSYLVANIA, REVISING A SCHEDULE OF FEES FOR THE
BOROUGH OF HIGHSPIRE AND OFFICE OF CODE ENFORCEMENT.**

WHEREAS, Section 503 (1) of the Pennsylvania Municipalities Planning Code, as amended, allows for the recovery of costs incurred by the Borough for the costs of processing subdivision applications; and

WHEREAS, Section 617.2 (e) of the Pennsylvania Municipalities Planning Code, as amended, allows for the recovery of costs incurred by the Borough of the cost of processing zoning variance requests; and

WHEREAS, the Borough Council is empowered to set fees and charges for Permits, Licenses and other services; and

WHEREAS, changes have been made to Administrative Costs and Inspection Fees for New Construction, Additions, Alterations, Repairs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highspire, Dauphin County, Pennsylvania, that the attached list of fees, as indicated in Attachment A, shall be charged by the Borough for permits, licenses, services, processing of preliminary and final subdivision applications and zoning variance requests.

BE IT FURTHER RESOLVED that these fees become effective immediately and remain in effect until notified by resolution of Borough Council.

RESOLVED this 20th day of February 2024, by the Borough Council of the Borough of Highspire, Dauphin County, Pennsylvania

BOROUGH COUNCIL
BOROUGH OF HIGHSPIRE

ATTEST:

Michael J. Anderson, Council President

Mark L. Stonbraker, Borough Secretary

SCHEDULE OF FEES
Effective February 20, 2024

Administrative Costs

	<u>Wage (hr.)</u>
Borough Manager / EMA	\$ 73.36
Assist. Boro. Manager / Codes Enforcement / Zoning / Planning	\$ 45.17
Borough Solicitor	\$170.00
Zoning Hearing Board Solicitor	\$135.00
Public Works Superintendent	\$ 65.33
Administrative Assistant	\$ 40.23

Other Administrative Costs

Newspaper Advertisement	Variable
Copies	\$ 0.25
Postage-First Class	Actual Cost
Certified Letter	Actual Cost
Delivery Confirmation	Actual Cost
Envelope	\$ 0.25
Returned Check Fee	\$ 25.00

Building Permit Fees – All Types

Permit fee calculation **\$8.00 per every \$1,000**
(Based on Construction Cost)

*** *Minimum permit fee*** ***\$180.00***

* Inspection fees may apply. See inspection fees below.

* All Building Permits are subject to an additional required fee of \$4.50 under Act 13 of 2004.

Demolition Permit Fees – All Types

Accessory Structure	\$ 50.00 Minimum Charge
Residential Structure	\$125.00 Minimum Charge
Non-Residential Structure	\$250.00 Minimum Charge

Note: All US EPA and PA DEP Waste Generator Requirements must be met.
 Fee is applicable per each structure demolished.

Street Cut Permit

All Street Cuts \$ 125.00

Transient Business License

One Calendar Week or fraction thereof \$ 25.00

One Calendar Year or fraction thereof \$ 60.00

Charitable Solicitation License

One Calendar Week or fraction thereof \$ 10.00

One Calendar Year or fraction thereof \$ 50.00

Vehicle Storage Permit

One 6 month period \$ 45.00

One-time 6 month extension \$ 90.00

Park Space Reservations & Pavilion Rental

Borough Residents & Non-Residents \$ 50.00

Clean-up Fee – Only assessed if user does not remove trash
and return space to original condition. Actual Cost

Sewer Authority Fees

Final Sewer Reading \$ 10.00

Sewer Inspection Fee (New/Disconnection/or Repair) \$ 150.00

Sewer Connection Fee* \$1,500.00**

* Per each new service

** Payable to the **Highspire Borough Sewer Authority**

Sewer Administration

Water Termination Fee (for non-payment of sewer account) \$ 50.00*

Stormwater Permit Application \$ 25.00**

* Or actual cost to the Borough by Suez

** Payable to the Stormwater Account

Zoning Fees

All Applications \$ 750.00
(Appeals, Special Exceptions, Variances, etc.)

Zoning Permits and Inspections

Zoning Permits	\$ 45.00
Temporary Zoning Permits	\$ 40.00
Sign Permits – All Types	\$ 65.00
Zoning Inspections (Stake-Out/Pre-Construction and Final)	\$ 25.00
Use and Occupancy Certificates (Temporary or Permanent)	\$ 15.00
Certificate of Non-Conformance	\$ 25.00

Subdivision and Land Development Fees

All Applications	\$1,500.00
Plan Review Fee	\$ 25.00
Stormwater Permit	\$ 40.00
Grading Permit	\$ 25.00
Public/Site Inspection Fee	\$ 25.00

Park and Recreation Fees

Under 30 Residential Units	\$ 750.00 Per Unit
30 and Over Residential Units	Land Dedication

Inspections Fees – New Construction, Additions, Alternations, Repairs

Residential Inspection	\$90.00/Hr
Commercial Inspection	\$115.00/Hr
Residential Electrical Service Cut-in (up to 200 amps)	\$110.00/Hr
Commercial Electrical Service cut in	
up to 400 Amps	\$135.00/Hr
up to 800 Amps	\$160.00/Hr
up to 1200 Amps	\$255.00/Hr
over 1200 Amps	RFQ

*** All required inspections are assigned following Plan Review. Inspection placard will be provided.**

** All inspections are allotted up to 1 hour. Inspections taking longer than 1 hour may be charged additional hours for any part thereof.*

** Re-inspections due to failed inspections will be charged at the same above rates.*

Property Clean-up and Debris Removal Fees

Minimum Fee Per Employee	\$ 38.00 Per Hour + Expenses
Third Party Contractor	Contractor Costs

Rental Dwelling Inspection Fees

Set by Separate Resolution

Community Development Appeals Board

Appeals from action, notices, or interpretations of the Codes Officer \$ 75.00*

* Plus advertising, Attorney fees, and other notices minimum posting in advance If applicable

Please Note:

1. All fees are non-refundable.
2. Any work commenced without a permit, all applicable fees double, and other fees and fines may apply.
4. Expenses associated with the Zoning Hearing Board such as advertising, stenographer, and administrative services will be assessed on the applicant.
5. Expenses incurred by the Borough associated with the Planning Commission such as engineering and legal services will be assessed on the applicant.

Woody Waste & Leaf Collection Annual Permit

Use of the Woody Waste and Leaf Collection Facility is only allowed for borough residents. Non-residents and commercial entities will not have access to the facility.

One year period (residents only) \$ 20.00
Residential Curbside pickup (additional fee per trip) \$ 25.00

Photo I.D. and proof of address is required. The facility will be open to drop off woody waste every Wednesday 3:00 p.m. – 6:00 p.m. (except for holidays and inclement weather).

Massage Establishment Registration and Licensing Fee

Massage Establishment License Fee \$ 150.00
Massage Therapy Technician License Fee \$ 25.00

Fireworks Permits

Applications for fireworks permits must be made in writing at least thirty (3) days in advance of the date of the display.

Consumer Fireworks Permit	\$ 25.00
Display Fireworks Permit	\$ 75.00